



Checkmate 2025R5 New Features

We're excited to announce that this release enables cloud backups for Checkmate! This backup service is **free** to our Checkmate customers.

This release also includes a new way to enter Yard Statistics information for Checkmate Reports, especially reports used by Profit Team Consulting customers.

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Back Up Inventory to the Cloud

 **Checkmate**
Cloud Backup*

- **FREE** for Checkmate customers
- Nightly backups of your Checkmate data
- Archived for 7 days
- Supplements your current backup plan

**This does NOT include images*

859-344-1925

To begin using the Cloud Backup service, you will need to sign a consent form. Call your support tech directly, or call our main office at 859-344-1925 to get started!

Key details about the new Cloud Backup service:




- The backups run “silently,” meaning your Checkmate data will be stored to the cloud automatically. You don’t have to do anything, once it’s set up.
- For security, your data will be encrypted before being stored in the cloud.
- Each backup is stored in the cloud for 7 days, at which point it is replaced by the most recent backup. This means that you’ll have 7 days of backups saved at all times.
- The Cloud Backup service is additional layer of protection for your Checkmate data. The Cloud Backup is not meant to “replace” your current backups. Car-Part.com recommends that you continue to back up images to an external drive (unplugged nightly), and back up your Checkmate data to thumb drives (rotated daily).
- **Images will not be backed up to the cloud. You will still need to back up images to your hard drive. For detailed instructions on backing up your data, visit <https://products.car-part.com/support/checkmate/CheckmateBackups.pdf>. This is a password-protected document. If you need a username and password, please contact your support tech.**

New Backup Indicator/Button

In Checkmate Workstation, we’ve added a new button to your top menu that allows you to confirm that your data was successfully backed up. This includes cloud backups *and* backups to your hard drive. **This indicator/button does not reflect the status of image backups.** The button is located at the top of your screen.



There are 3 statuses:

1.  Green - Backups (both cloud and hardware) are running successfully. No action is required at this time.
2.  Yellow – Backups are experiencing some issues (either cloud or hardware). Please notify your yard owner or system manager so they can review the backup status and take appropriate action. If you experience difficulty resolving the issue, contact your support tech for assistance.
3.  Red – Backups are currently failing (either cloud and hardware). This is a critical issue that puts your data at risk. Please immediately alert your yard owner or system manager so they can investigate and restore backup protection without delay. If you experience difficulty resolving the issue, contact your support tech for assistance.

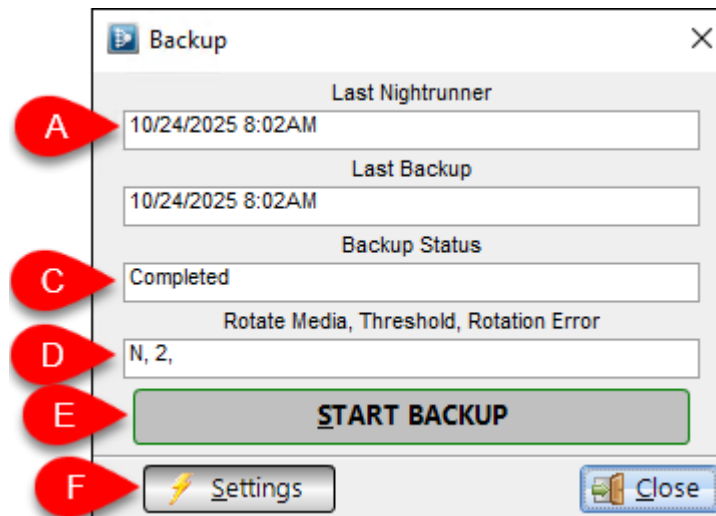
Status Menu

When you click the Backup Status button, a window appears that shows information on your Backup Status. This is the status for your hardware and cloud backups. This does *not* show the status of image backups. This menu includes:

- A. **Last Nightrunner** – Date of the last Nightrunner. This is the nightly process in which Checkmate updates part quantities, runs rebuilds, removes sold parts, and performs general maintenance.
- B. **Last Backup** – Date of the last hardware and cloud backups of your Checkmate data.
- C. **Backup Status** - Displays any errors with any of your cloud or hardware backups, or displays “Complete” if the backup completed successfully.
- D. **Rotate Media, Threshold, Rotation Error** – Codes your support technician can use to identify backup errors.

The following actions are available in this window:

- E. **START BACKUP** – Click this button to manually back up your Checkmate data. This works the same as your scheduled backup, and it will begin both a cloud and a hardware backup.
- F. **Settings** – Click this button to open a window where you can view and change your backup settings (see the section below).

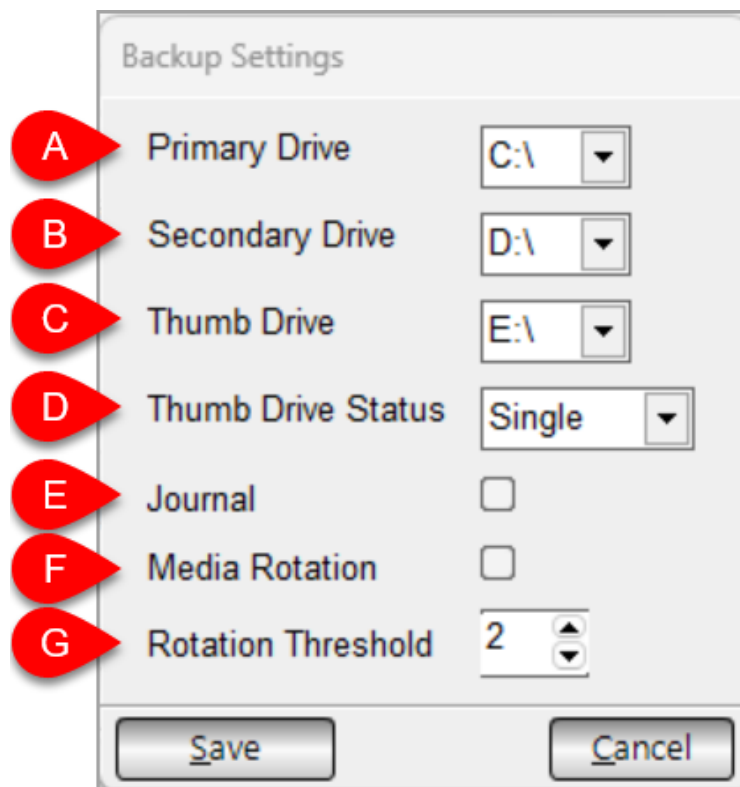


Backup Settings

Note: We strongly encourage you to contact your support tech for assistance, before making any changes in **Backup Settings**.

In **Backup Settings**, you can set the following:

- A. **Primary Drive** – Location where Checkmate stores temporary files and the primary backup.zip file.
- B. **Secondary Drive** – Root folder for the full daily backup. This creates subfolders, such as “backup\Monday” and “backup\Tuesday”
- C. **Thumb Drive** – Portable location for an additional copy of the backup.zip file. This is typically a thumb/USB drive.
- D. **Thumb Drive Status**
 - a. **Single** – Send a new backup.zip file that is overwritten each day
 - b. **Full** – Maintain 7 days of backup.zip files, each of which will be overwritten once each week
- E. **Journal** (off by default) – When checked, this turns on journaling backups (this includes tracking change Deltas/incremental records, if supported).
- F. **Media Rotation** (on by default) – When checked, Checkmate will check to ensure that your thumb drive is being “rotated” (removed at the end of each work day). Checkmate will show a backup status error if the drive is not being rotated.
- G. **Rotation Threshold** – Number of days Checkmate waits before indicating an error with your media rotation. (This field only functions if **Media Rotation** is checked.)



Reports: Yard Statistics Now in Checkmate Reports

Before running some reports, you must enter certain **Yard Statistics** information (e.g., number of employees or overhead expenses).

Previously, you entered required information in Checkmate Retro (5,12,22). *Now, this must be done on the Checkmate Reports tab. You can no longer view or edit this information in Checkmate Retro.*

Now, you enter and view all **Yard Statistics** information in Checkmate Reports.

Additionally, many *new* fields are now available on the **Yard Statistics** tab, that are relevant for users of the **Business Analytics (Kunkel)** report and Profit Team Consulting clients.

When to Enter Information on Yard Statistics

Before running a report, you can see if you need to enter **Yard Statistics** information by selecting the report in Checkmate Reports and reviewing the **Requirements** on the right side of the window.

The screenshot displays the 'Reports' window in Checkmate. On the left, a sidebar contains navigation links: Favorites, Sales, Management, Round Table, Statements, Buying, Inventory, Spanish, and Yard Statistics. The 'Management' section is expanded, showing a list of reports. The report 'Average Overhead per Part Sold' is selected and highlighted. A red box with the text 'Click here to enter Yard Statistics information' points to the 'Yard Statistics' link in the sidebar. Another red box with the text 'Select report to check Requirements.' points to the 'Average Overhead per Part Sold' report. On the right, the 'Requirements' section for this report is displayed, stating: 'Before running this report, obtain your overhead expenses from your bookkeeping/financial system and enter these amounts here in Checkmate Reports. On the Yard Statistics tab, select the year and month, and then type the amount in the Total Overhead \$ field.' Below this, the 'Description' section explains that the report shows average overhead expenses per part sold for the selected yard(s) and department(s) for the current and prior three years. The 'How to Use This Report' section is partially visible at the bottom.

Step 1: Open Yard Statistics

To view, enter, or edit **Yard Statistics**:

1. In Checkmate Workstation, open Checkmate Reports.
2. Click **Yard Statistics**.

Checkmate Workstation

File Settings Help

Inventory Pro DISMANTLER Reports

Year 2025

Yard Statistics
Enter Data for Management/Kunkel Reports (Replaces 5,12,22)

Jan Feb Mar Apr May Jun Jul Aug Sep **Oct** Nov Dec

Name	Current	Oct 2025	Month 2025	Monthly Avg	Monthly Goals
<u>COST OF CARS</u>					
Freight Cost CM	123	123	83.75		10
Warranty Claims CM	23	23	23		10
Inventory Workbook Raw COGS%	12	12	12		10
Inventory Workbook Landed COGS%	123	123	123		10
Auctions Previewed Weekly	0	0	1212		12
Purchasing Budget	222	222	1222		23
<u>WAGES/CONTRACT DOLLARS</u>					
Administrative Management	121	121	121		10
Purchasing Inventory	12	12	12		120
Sales	12.34	12.34	12.34		10
Production	123	123	123		10
Order Fulfillment	100	100	100		10
Extra Paid to Owners	123	123	123		310
Total Raw Wages	12	12	12		210
Total \$ in Overtime Wages	312	312	312		10
Employee Benefits	12	12	12		10
PL Profit	31	31	31		10
Total Overhead \$	12	12	12		10
<u>PRODUCTION</u>					
Target Vehicle # to Purchase	1230	1230	1230		10
Number of Parts Vehicles Processed (Dism)	12.97	12.97	162.99		10
Avg. # of Parts Pulled - Whse by Dismantler	0	0	0		10

Current User RACHELB (RACHELB) Yard 999

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0 WDs for Watch List

Step 2: Verify/Select Month and Year

When you first open the **Yard Statistics** tab, the current **Year** and **Month** are already selected, and the information for that month display in the fields below. To look at information for other months, select a different month:

1. Click the down arrow on the **Year** field and select the desired year.
2. Click on the abbreviation for the desired month. The information for that month displays.

The screenshot shows the 'Yard Statistics' tab in a software application. At the top, there's a 'Year' dropdown set to '2025' (callout 1) and a row of month abbreviations from 'Jan' to 'Dec'. 'Sep' is currently selected (callout 2). Below this, there's a table with columns for 'Name', 'Current', 'Aug', '2025', 'Month', '2025', 'Monthly Avg', and 'Monthly Goals'. The table contains data for 'COST OF CARS', 'Freight Cost CM', and 'Warranty Claims CM'.

Step 3: Enter/Edit Current Information

When you select a month and year, the information fields for that month display.

1. Enter or edit information as desired by clicking and typing inside a field.
- **Management & Round Table Reports Users** – 5 fields on this screen are currently used by several Management and Round Table reports in Checkmate. These are the fields you used to enter in Checkmate Retro*, that are required when running certain reports. The fields are highlighted in green in the **Yard Statistics** image below:
 - **Total Raw Wages**
 - **Total Overhead \$**
 - **Inventory Value \$**
 - **Employee Total HC**
 - **Number of Salespersons HC**
 - **Business Analytics (Kunkel) Report Users** – All of the rest of the **Yard Statistics** fields, are completely *new* fields that are for the **Business Analytics (Kunkel)** report. If you use this report and/or work with Mike Kunkel and Profit Team Consulting, fill out *all* of the fields on the **Yard Statistics** tab.

* Any information that had already been entered in Checkmate Retro prior to this release, will be populated in these fields for the appropriate month.

For a description of each of the fields on the **Yard Statistics** tab, refer to the following section of this guide: [Enter Yard Statistics for Business Analytics \(Kunkel\) Report](#)

Year 2025

Enter Data for Management Reports (Replaces 5,12,22)


Jan Feb Mar Apr May **Jun** Jul Aug Sep Oct Nov Dec

Name	Current	Feb 2025	Month 2023	Monthly Avg	Monthly Goals
<u>COST OF CARS</u>					
Freight Cost CM	0	0	0		0
Warranty Claims CM	0	0	0		0
Inventory Workbook Raw COGS%	0	0	0		0
Inventory Workbook Landed COGS%	0	0	0		0
Auctions Previewed Weekly	0	0	0		0
Purchasing Budget	0	0	0		0
<u>WAGES/CONTRACT DOLLARS</u>					
Administrative Management	0	0	0		0
Purchasing Inventory	0	0	0		0
Sales	0	0	0		0
Production	0	0	0		0
Order Fulfillment	0	0	0		0
Extra Paid to Owners	0	0	0		0
Total Raw Wages	0	0	0		0
Total \$ in Overtime Wages	0	0	0		0
Employee Benefits	0	0	0		0
PL Profit	0	0	0		0
Total Overhead \$	0	0	0		0
<u>PRODUCTION</u>					
Target Vehicle # to Purchase	0	0	0		0
Number of Parts Vehicles Processed (Dism)	0	0	0		0
Avg. # of Parts Pulled - Whse by Dismantler	0	0	0		0
Number of Dismantling Lifts	0	0	0		0
Inventory Value \$	0	0	0		0
<u>HEAD COUNT (HC)</u>					
Administrative Management (HC)	0	0	0		0
Purchasing Inventory (HC)	0	0	0		0
Order Fulfillment (HC)	0	0	0		0
Production (HC)	0	0	0		0
Number of Salespersons (HC)	0	0	0		0
Employee Total (HC)	0	0	0		0
<u>CASH MANAGEMENT</u>					
Current Crush Per Ton	0	0	0		0

Accept

Note: As you fill in the fields, the month's bar (top of the page) will fill with red, indicating how much information has been filled in for that month.

2. (Optional) While you're working on your **Yard Statistics**, you can refer to past amounts/averages:
 - a. Next to **Month**, select a month/year that you want to see amounts for. The amounts in the column below the **Month** selector update to display the amounts from the selected month.
 - b. Next to **Monthly Avg**, select a year that you want to see the monthly average amounts for. The amounts in the column below the **Monthly Avg** selector update to display the monthly average amount for the selected year.

If desired, you can copy a value and paste it into the field for the **Current** month: click on the paste icon next to the value you want to paste.  That value populates in the **Current** field.
3. (Optional) Enter a **Monthly Goal**. This is for your reference only, and it only applies to the currently-selected month. It does not copy over to any other month, and it does not affect any Checkmate reports.
4. When you are finished entering/editing information, click **Accept**.

Yard Statistics for Business Analytics (Kunkel) Report

Checkmate's **Business Analytics (Kunkel)** report (on the **Round Table** tab) is designed for use in consultations with Mike Kunkel and Profit Team Consulting, but is useful for anyone to analyze their business performance.

Previously this report required that you manually enter several amounts on the report. (These amounts were designated by "N/A" in the **Checkmate Source** column.)

With this release of Checkmate, you now enter these amounts in **Yard Statistics**. These amounts are used for the **Business Analytics (Kunkel)** report and they remain stored in Checkmate for future reference. The following is a description of each of the **Yard Statistics** fields.

COST OF CARS

- **Freight Cost CM** – Shipping expenses, including LTL, small parcel carriers (UPS, FedEx, USPS, etc.), and EZ-Runner/private trucking charges
- **Warranty Claims CM** – Refunds paid out for extended warranties (include labor, parts, & cost of warranty program)
- **Inventory Workbook Raw COGS%** – Historical Booking Cost of Goods – This comes from the "Profit Team" V8 Worksheet.
- **Inventory Workbook Landed COGS%** – Historical Booking Cost of Goods – This comes from the "Profit Team" V8 Worksheet.
- **Auctions Previewed Weekly** – Weekly Previews: Number of previews conducted for auctions (weekly = 1, every other week = 0.5, once a month = 0.25)
- **Purchasing Budget** – Monthly target amount for salvage expenses

WAGES/CONTRACT DOLLARS

- **Administrative Management** – Total payroll expenses associated with administrative and managerial staff within the organization. Exclude payroll for purchasing, sales, production, order fulfillment, and all other staff (those are itemized below).
- **Purchasing Inventory** – Payroll for purchasing/buying and inventory staff (exclude payroll for all other staff)
- **Sales** – Payroll for sales staff (exclude payroll for all other staff)
- **Production** – Payroll for production staff (exclude payroll for all other staff)
- **Order Fulfillment** – Payroll for shipping/delivery staff (exclude payroll for all other staff)
- **Extra Paid to Owners** – Bonuses/profit paid out to owner(s)
- **Total Raw Wages** – Total payroll expenses
- **Total \$ in Overtime Wages** – Total overtime wages paid by the Company (this amount is included in Total Raw Wages)
- **Employee Benefits** – Cost of additional employee benefit expenses above payroll (health insurance, 401k, etc.)
- **PL Profit** – Total profit from Profit and Loss Statement
- **Total Overhead \$** – Total expenses from Profit and Loss Statement

PRODUCTION

- **Target Vehicle # to Purchase** – Target number of vehicles to purchase
- **Number of Parts Vehicles Processed (Dism)** – Total number of vehicles dismantled
- **Avg # of Parts Pulled - Whse by Dismantler** – Average number of parts pulled by dismantlers for warehousing
- **Number of Dismantling Lifts** – Number of dismantling lifts at your facility
- **Inventory Value \$** – Total value of inventory (calculate this consistently from period to period)

HEAD COUNT (HC)

For head count/number of staff amounts, use partial numbers to account for part-time employees. (For example: use 0.5 for someone who works half-time.)

- **Administrative Management (HC)** – Number of administrative and managerial staff (exclude all other staff)
- **Purchasing Inventory (HC)** – Number of purchasing/buying and inventory staff (exclude all other staff)
- **Order Fulfillment (HC)** – Number of shipping/delivery staff (exclude all other staff)
- **Production (HC)** – Number of production staff (exclude all other staff)
- **Number of Salespersons (HC)** – Number of sales staff (exclude all other staff)
- **Employee Total (HC)** – Total number of employees

CASH MANAGEMENT

- **Current Crush Per Ton** – Dollar amount per ton

Getting Help

For more information about this product, including access to online training videos and documentation, visit Products.Car-Part.com for our recycler resources.

Car-Part.com takes customer service seriously. We have a variety of support options available to help you if you have questions about our products or if you need help for any reason. Your questions are very important to us and we want your experience to be a positive one. Please contact us with any questions or concerns using any of the following methods.

Phone Support

If you have a question not covered in this guide, Car-Part.com offers phone support. Please call 859-344-1925 with your questions.

Online Support using Car-Part Messaging (iCPM)

Support technicians are available online using Car-Part Messaging (iCPM) support rooms. These technicians are available LIVE to help answer any questions you may have.

The support rooms are staffed Monday–Friday, 8:00AM–6:00 PM Eastern Time.

To enter an iCPM support room:

1. Double-click the **iCPM** icon on your desktop.



2. **Car-Part Messaging** opens.
3. Double-click the name of the **Support Room** from your bookmark list.
4. Type **HELP** and a brief explanation of your issue. A Car-Part.com support technician will answer and help with your issue.

Training

If you have ongoing training needs, Car-Part.com has a team of product training specialists to help you learn how to use our products quickly. If you are interested in product training, please call our training department at 859-344-1925 and a trainer in your area will call to schedule training.

Comments

We welcome your comments and suggestions concerning the content and organization of this guide as well as the accuracy and the usability of the instructions it contains. Email us at documentation@car-part.com. We're listening!

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